

## LEADING YOUR TEAM

**Course duration:** 1 day  
**Fee:** Le750,000

### Study method

The course is interactive and participants are actively engaged in the learning process. During the course, the trainer will act as facilitator, using interactive learning methods to help participants to share their experiences and learn through participation in activities such as group discussions, case studies, role-playing, and games. At the same time, participants are instructed to develop an action plan for applying their new skills and tools to actual challenges in life and at work.

### Course overview

Sometimes team leaders manage their teams, instead of leading them. They focus more on the tasks involved, than motivating and developing the team members. This course teaches team leaders the stages in team development and ways to help team members through them to make the group a performing and learning team to deal with changes.

### Learning outcomes

After the course, participants will be able to:

- Identify the desirable skills and qualities of a good team leader;
- Assess their own leadership qualities and skills;
- Describe methods to enhance their leadership skills;
- Identify the responsibilities of a leader, and the roles to be played by a team leader;
- Explain ways of developing their team so that it becomes more efficient and effective.

### Course content

| Unit | Content                                     |
|------|---|
| 1    | How to become an effective leader           |
| 2    | Roles and responsibilities of a team leader |
| 3    | Building and developing a team              |

### Targeted participants

This course is designed for all employees that supervise staff and business owners.

### Benefits of studying at JobSearch

- Trainers are knowledgeable and are trained to train adults

- Environment conducive to learning
- Special attention throughout the course
- Career advice and counselling

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